

## **Finance Committee Report**

November 19, 2008

**Members Present:** Tina Whitaker, Dick Schroeder, Kay Rex,

**Staff Present:** Mike Schoenhofer, Alice Giesken, Amy Morman, Chris Karcz

**Visitors:** Jim Miller and Ernie Johnson, FRC; Brian Smith, LSS; Marilyn Westerman, ASTOP, Jason Fleming, Garmann/Miller Architects; Myrtle Lighton and Charles Hughes, Lima UMADAOP; Amy Ruppert, Potential Board member

Tina Whitaker chaired the Finance Committee meeting and called the meeting to order at 11:03 a.m.

Dick Schroeder moved to approve the minutes from the Finance Committee meeting of October 15, 2008. Kay Rex seconded the motion. Motion passed unanimously. (See attached)

Tina Whitaker welcomed the following to the meeting: Jim Miller and Ernie Johnson, FRC; Brian Smith, LSS; Marilyn Westerman, ASTOP; Jason Fleming, Garmann/Miller Architects; Myrtle Lighton and Charles Hughes, Lima UMADAOP and Amy Ruppert a potential board member.

Kay Rex made a motion to amend LSS FY2008 Mental Health contract. This amendment transfers \$47,828 from the Community Residence to the Supportive Housing Cost Reimbursement line item. Dick Schroeder seconded the motion. Motion passed. (See enclosed)

Kay Rex made a motion to amend LSS FY2009 Mental Health contract. These amendments are a result of LSS revising their budget for FY2009 therefore affecting the calculation and spread of their administrative overhead. This revision affected all programs, but there is no overall increase in the contract amount. Dick Schroeder seconded the motion. Motion passed. (See attached)

Dick Schroeder made a motion to amend LSS FY2009 Alcohol/Drug contract. These amendments are also a result of LSS revising their budget for FY2009 thus affecting the calculations and spread of their administrative overhead. This revision again affected all programs but there is no overall increase in the contract amount. Kay Rex seconded the motion. Motion passed. (See attached)

Kay Rex made a motion to authorize the Chief Financial Officer to make Inter-Fund cash advances in order to remain in compliance with Ohio Revised Code 5705.10. The CFO will advance these funds on the last business day of the calendar year and subsequently advance back to the General Fund on the first business day of the following year. Dick Schroeder seconded the motion. Motion passed. (See attached)

Kay Rex made a motion to amend the Certificate of Estimated Resources for CY2008 in the amount of \$18,191,637.85. This certificate is used to indicate that the Board has enough available resources to cover appropriated (Budgeted) expenses and is necessary to remain in

compliance with ORC 5705.36. Dick Schroeder seconded the motion. Motion passed. (See attached)

Dick Schroeder made a motion to amend the appropriations for CY2008 in the amount of \$13,794,742. These are CY2008 budgeted amounts required to remain in compliance with ORC 5705.38 and 5705.39 for audit purposes. Kay Rex seconded the motion. Motion passed. (See attached)

Kay Rex made a motion to amend the budget for CY2008 in the amount of \$13,794,742. This budget is the detail by fund and Function supporting the appropriations and is required to remain in compliance with ORC 5705.38 Dick Schroeder seconded the motion. Motion passed. (See attached)

Dick Schroeder made a motion to amend the Budget for CY2009 in the amount of \$10,037,934. This budget is by Fund and function and is required to remain in compliance with ORC 5705.38. Kay Rex seconded the motion. Motion passed. (See attached)

Dick Schroeder made a motion to approve Lima UMADAOP Medicaid contract. Kay Rex seconded the motion. Motion passed. (See attached)

Dick Schroeder made a motion to amend the Capital Renovation budget by an additional \$100,000 on the contingency line item. The committee recommends the Board to seek legal counsel to find out our options as to whether or not we have to bid out the roofing job or if it can be included with the bid that is already in place. Kay Rex seconded the motion. Motion passed. (See attached)

Dick Schroeder made a motion to approve the September Monthly Board report for FY2009 as presented by Chris Karcz. Kay Rex seconded the motion. (See attached)

The monthly agency reports were presented to the Finance Committee.

Jim Miller, Interim Executive Director of Family Resource Centers announced that Joshua Ebling will be the new Executive Director effective January 6, 2009.

Meeting Adjourned at 12:00 noon.