

Finance Committee Meeting

Tuesday, September 16, 2008

at 8:00 a.m.

at the Board Office

1541 Allentown Road, Lima

Please mark your calendars accordingly.

Tentative Finance Agenda

September 16, 2008

Mental Health & Recovery Services Board of

Allen, Auglaize and Hardin Counties

1541 Allentown Road, Suite B, Lima, OH

8:00 a.m. – 9:00 a.m.

1. Mark Stolly – Insurance Overview
2. LSS FY 2008 contract amendment
3. Consolidated Care FY 2009 MH Contract amendment
4. Consolidated Care FY 2009 AoD Contract amendment
5. FY 2008 Board Administration Budget Transfers
6. ORC 5705.34 Certification of Tax Levies
7. State Budget Cuts
8. LSS Crisis Center Donation
9. Monthly Board Reports for April, May, June and July
10. Monthly Agency Reports

Agenda
Finance Committee Meeting
September 16, 2008
Mental Health & Recovery Services Board of
Allen, Auglaize and Hardin Counties
1541 Allentown Road, Suite B, Lima, OH
8:00 a.m. – 9:00 a.m.

- A. Call to Order – Sign In
- B. Minutes: June 17, 2008 Motion to Accept
- C. Reception of Visitors
- D. Items for Consideration
 - 1. Mark Stolly – Insurance Overview
 - 2. LSS FY 2008 contract amendment
 - 3. Consolidated Care FY 2009 MH Contract amendment
 - 4. Consolidated Care FY 2009 AoD Contract amendment
 - 5. FY 2008 Board Administration Budget Transfers
 - 6. ORC 5705.34 Certification of Tax Levies
 - 7. State Budget Cuts
 - 8. LSS Crisis Center Donation
 - 9. Monthly Board Reports for April, May, June and July
 - 10. Monthly Agency Reports
- E. Reports
- F. Adjourn

Finance Agenda Overview
September 17, 2008

The following items will be addressed at the Finance Meeting on Tuesday, September 17.

1. Mark Stolly will give an overview of our current insurance coverage.
2. Amend the FY2008 LSS MH Contract. This amendment moves the following Cost Reimbursement amounts: \$8,000 from Employment Service line to the Central Pharmacy line. \$12,360 from the Community Residence line to the Group Subsidy line. \$2,346 from the Client Transportation line to the Children/Adolescent inpatient line. The overall amendment does not increase the total amount of the contract. (Enclosed)
3. Amend the FY 2009 Consolidated Care MH Contract. This amendment adds individual CSP with a unit rate of \$21.33 and reallocates the \$8,115 in the contract across the new services. There is no increase or decrease in the contract. (Enclosed)
4. Amend the FY 2009 Consolidated Care AoD Contract. This amendment adds Case Management with a unit rate of \$78.17 and reallocates the \$7,490 in the contract across the new services. There is no increase or decrease in the contract. (Enclosed)
5. FY 2008 Board Administration Budget Amendment. This amendment is a transfer to cover Audit Fees that were billed earlier in the calendar year due to the audit being done more timely than usual, but creating the situation where more than one year of audit fees were paid in FY08. There was also an increase in the Worker's Compensation insurance and additional costs for Equipment. These increases are transferred from unused line items, thus there is no actual increase in the total Board Administration Budget. (Enclosed)
6. Board resolution authorizing the CY09 tax levy collection. This is compliance requirement by O.R.C 5705.34. (Enclosed)
7. State Budget Cuts. We will discuss state budget cuts to affect FY09 expected to exceed \$100,000.
8. LSS Crisis Donation. The We Care Crisis Center has received a \$100 donation. We would like to acknowledge the receipt and authorize payment to LSS for use in the Crisis Center.
9. The Board Reports will be available. Board Reports for the months of April, May, June and July FY08 and July for FY09 are enclosed for review and discussion at the meeting. (Enclosed)
10. The contract agencies will provide current financial and billing data.

Finance Committee Report

June 17, 2008

Members Present: Jim Bronder, Dan Marshman, Al Willis, Tina Whitaker, Sumner Walters

Staff Present: Mike Schoenhofer, Chris Karcz, Alice Giesken, Amy Morman

Visitors: Myrtle Lighton, Lima UMADAOP: Jim Miller, FRC, Marilyn Westerman, ASTOP

Tina Whitaker chaired the Finance Committee meeting and called the meeting to order at 8:00 a.m.

Al Willis moved to approve the minutes from the Finance Committee meeting of May 20th. Jim Bronder seconded the motion. Motion passed unanimously. (See attached)

Jim Bronder welcomed the following to the meeting: Jim Miller, FRC; Myrtle Lighton, UMADAOP and Marilyn Westerman, ASTOP.

Mike Schoenhofer reviewed the Joint Planning Committee results from the June 4th meeting.

Based on the recommendation from the planning committee, Jim Bronder made the motion to approve the LSS Mental Health contract in the amount of \$3,921,053 and Alcohol and Drug Contract in the amount of \$370,465 for a total contract in the amount of \$4,291,518. Sumner Walters seconded the motion. Motion passed. (Appendix C Enclosed)

Based on the recommendation from the planning committee, Dan Marshman made a motion to approve the FRC Mental Health Contract in the amount of \$393,921 and Alcohol and Drug Contract in the amount of \$179,104 for a total contract in the amount of \$573,025. Al Willis seconded the motion. Motion passed. (Appendix C Enclosed)

Based on the recommendation from the planning committee, Dan Marshman made a motion to approve the ASTOP Alcohol and Drug Contract in the amount of \$297,139. Jim Bronder seconded the motion. Motion passed. (Appendix C Enclosed)

Based on the recommendation from the planning committee, Jim Bronder made a motion to approve the Lima UMADAOP Alcohol and Drug Contract in the amount of \$328,346. Sumner Walters seconded the motion. Motion passed. (Appendix C enclosed)

Based on the recommendation from the planning committee, Al Willis made a motion to approve the St. Rita's Medical Center Mental Health Contract in the amount of \$180,000 and Alcohol and Drug Contract in the amount of \$10,000 for a total contract in the amount of \$190,000. Sumner Walters seconded the motion. Motion passed. (Appendix C Enclosed)

Al Willis made a motion to approve the SAFY Mental Health Contract in the amount of \$64,418 for IHBT services. Sumner Walters seconded the motion. Motion passed. (Appendix C enclosed)

Dan Marshman made a motion to approve the Consolidated Care Mental Health Contract in the amount of \$8,115 and Alcohol and Drug Contract in the amount of \$7,490 for a total contract in the amount of \$15,605. Jim Bronder seconded the motion. Motion passed. (Appendix C Enclosed)

Jim Bronder made a motion to approve the FY 2009 ODADAS Board Assurances. These assurances are supplied by ODADAS and must be adopted by the Board each year. Al Willis seconded the motion. Motion passed. (Attached)

Dan Marshman made a motion to approve the 799 South Main St., Building Lease in the amount of \$1 for the six month period of July 1, 2008 through December 31, 2008 with FRC. There is no change from the FY08 lease with the exception of the term which is only for six months. Al Willis seconded the motion. Motion passed.

Dan Marshman made a motion to approve the 797 South Main St. Building Lease in the amount of \$1 for the twelve month period of July 1, 2008 through June 30, 2009 with LSS. There is no change from the FY08 Lease. Jim Bronder seconded the motion. Motion passed.

Dan Marshman made a motion to approve the 529 South Elizabeth St. Building Lease in the amount of \$1 for the six month period of July 1, 2008 through December 31, 2008 with LSS. There is no change from the FY08 lease with the exception of the term which is only for six months. Al Willis seconded the motion. Motion passed.

Dan Marshman made a motion to adjourn at 8:45 a.m. with Al Willis seconding.

Lutheran Social Services
 FY 2008 Contract
 Appendix C
 Mental Health

MH

FEE FOR SERVICE

	UNIT RATE	Total Contract	Amendment 10/17/07	Amendment 12/12/07	Amendment 01/16/08	Amendment 04/16/08	Amendment 04/16/08	Amendment 07/23/08	Amendment 09/17/08	Amended Total
OUTPATIENT SERVICES (5)		\$ 306,309								\$ 408,309
BH Counseling & Therapy Ind. - 15 min	\$ 125,683 \$ 22.50				\$ 50,000					
BH Counseling & Therapy Grp. - 15 min	\$ 58,073 \$ 9.05									
MH Assessment (non-physician) - 60 min	\$ 122,553 \$ 129.99						\$ 52,000			
CRISIS INTERVENTION - 60 min	\$ 373,969 \$ 154.35	\$ 373,969			\$ (72,500)		\$ (25,000)	\$ (79,158)		\$ 197,311
Pharmacological Mgt. (MEDICATION/SOMATIC) - 60 min	\$ 588,920 \$ 210.87	\$ 588,920								\$ 588,920
Community Psychiatric Supportive Treatment - 15 min		\$ 460,512								\$ 433,512
Individual - 15 min	\$ 373,969 \$ 21.33									
Group - 15 min	\$ 86,543 \$ 9.63						\$ (27,000)			
CONSULTATION - 60 min	\$ 12,660 \$ 87.90	\$ 12,660			\$ 22,500					\$ 36,160
EDUCATION - 60 min.	\$ 80,000 \$ 80	\$ 80,000								\$ 80,000
Total Fee for Service		\$ 1,822,370	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (79,158)	\$ -	\$ 1,743,212
GRANTS										
Hope Line		\$ 335,298								\$ 335,298
Total Grants		\$ 335,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 335,298
COST REIMBURSEMENT										
Crisis Staff On-Call		\$ 21,000								\$ 21,000
Physician On Call		\$ 52,000								\$ 52,000
Crisis Center Medical Director		\$ 14,400								\$ 14,400
Medical Education - Dr. Carter		\$ 13,200								\$ 13,200
Security - 529 Elizabeth		\$ 32,000								\$ 32,000
Club Hope		\$ 140,264								\$ 140,264
Employment Services		\$ 48,636	\$ (1,000)			\$ 50,000		\$ (8,000)		\$ 89,636
Wraparound Funds		\$ -	\$ 1,000							\$ 1,000
Central Pharmacy Medication/Lab Work/Risperdal		\$ 100,000						\$ 8,000		\$ 108,000
Physician Indigent Inpatient Care		\$ 108,300					\$ 20,500			\$ 128,800
Client transport for inpatient care		\$ 4,000						\$ (2,348)		\$ 1,654
Supportive Housing		\$ 92,326								\$ 92,326
Community Residence & HAP		\$ 433,172				\$ (50,000)	\$ (30,000)	\$ (20,500)	\$ (12,360)	\$ 320,312
Renaissance		\$ 460,351								\$ 460,351
MR/MI Special Services		\$ 14,000								\$ 14,000
Children/Adolescent Inpatient		\$ 15,000	\$ 10,000	\$ 25,000					\$ 2,346	\$ 52,346
Disaster Response		\$ -	\$ 5,033							\$ 5,033
Group Subsidy Incentive (\$60 per Group)		\$ -					\$ 30,000		\$ 12,360	\$ 42,360
Crisis Center		\$ -						\$ 79,158		\$ 79,158
Total Cost Reimbursement		\$ 1,548,649	\$ 15,033	\$ 25,000	\$ -	\$ -	\$ -	\$ 79,158	\$ -	\$ 1,667,840
TOTAL MENTAL HEALTH CONTRACT		\$ 3,706,317	\$ 15,033	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,746,360

TOTAL CONTRACT ABOVE INCLUDES TITLE XX FUNDS

- (1) Fee for Service - All client self pay and third party collections must be accounted for and deducted from the board's obligation to the agency through December 31, 2007. Effective on service dates beginning January 1, 2008 riders will be implemented.
- (2) Revisit/Reconcile contract after 6 months - if less than 35% of the total contracted fee for service and/or grant funds are expended of the non-Medicaid allocation, the unexpended funds revert to the Board (with a commensurate reduction in contract) for contracting for other services or with other providers for services. Reduction in contracts or reallocation of funds will be discussed with the agency before action is taken.
- (3) Clients served at the We Care Regional Crisis Center for Crisis Intervention only.

Consolidated Care
 FY 2009 Contract
 Appendix C
 Mental Health

FEE FOR SERVICE

FEE FOR SERVICE	<u>UNIT RATE</u>	Total <u>Contract</u>	Amended <u>7/23/2008</u>	Amended <u>Total</u>
OUTPATIENT SERVICES		\$ 8,115		\$ 5,256
BH Counseling & Therapy Ind. - 15 min	\$ 5,073 \$ 22.50		\$ (1,423)	
BH Counseling & Therapy Grp. - 15 min	\$ 810 \$ 9.87		\$ (810)	
MH Assessment (non-physician) - 60 min	\$ 2,232 \$ 129.99		\$ (626)	
Community Psychiatric Supportive Treatment - 15 min				
Individual - 15 min	\$ - \$ 21.33	\$ -	\$ 2,859	2859
Total Fee for Service		\$ 8,115	\$ -	\$ 8,115
TOTAL MENTAL HEALTH CONTRACT		\$ 8,115	\$ -	\$ 8,115

(1) Revisit/Reconcile contract after 6 months - if less than 35% of the total contracted fee for service and/or grant funds are expensed of the non-Medicaid allocation, the unexpended funds revert to the Board (with a commensurate reduction in contract) for contracting for other services or with other providers for services. Reduction in contracts or reallocation of funds will be discussed with the agency before action is taken.