

The Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties Board Meeting was held on Wednesday, April 16, 2025, at 9:00 a.m., at the Mental Health and Recovery Services Board Office in Lima, OH.

Members Present: Mary Early, Tyler Smith, Amber Martin, Amy Freymuth, Tracy Wright, Kim Everhart, Aaron McLaurine, Chad Dunlap, Jody Shaw, Teresa Fisher, Robert Warren

Members Absent: Brooke Featheringham, Barb Link, Jim Bronder, Mark Huber, Matt Manns, Arlette Pollock-Evans

Staff: Tammie Colon, Kelly Monroe, Trisha Terry, Dan Faraglia, Amy Morman, Katie Walker

Visitors: Rick Skilliter, PASS; John Bindas and Amy Miller, FRC; Michelle Stockwell, SAFY; Julli Griesheimer, Wings; Tracie Nelson, Lighthouse

Tyler Smith called the meeting to order at 9:01 a.m.

Mary Early made a motion to accept March 19, 2025, minutes with Aaron McLaurine seconding the motion. Motion passed. (See attached)

Executive Committee:

Kim Everhart made a motion to amend the Juvenile Court contract for the OneOhio award in the amount of \$36,114.40. \$23,842.50 was invoiced to the Allen County Commissioners and \$9,272 was invoiced to the City of Lima as a match. Amy Freymuth seconded the motion. Motion passed by roll call vote. Amber Martin abstained. (See attached)

Kim Everhart made a motion to update Board Policy #808 Major Unusual Incident. The Client Rights Officer will provide a report each month at the board meeting, of incidents from the WEIRS form.

The report will include:

1. Provider Name
2. When the Board was notified
3. Who is responsible for completing the investigation
4. Type of incident

No HIPAA related information will be shared. Amber Martin seconded the motion. Motion passed by roll call vote. (See attached)

Amy Freymuth made a motion to accept the FY2024 Annual Report Data as presented. The final booklet has not been completed. Kim Everhart seconded the motion. Motion passed by roll call vote. (See attached)

Finance Committee:

Robert Warren made a motion to amend the FY2025 Wings contract by moving \$5000 from Cost Reimbursement to Fee for Service. Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to accept the FY2024 Audit Corrective Action Plan (CAP). The board made policy changes to address the findings from the audit. Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to update the Purchase of Service Vendor List by adding:

1. PATH
2. Blanchard Valley Hospital
3. National Youth Advocate Program

These vendors will assist in data collection for the Children's Mental Health Initiative (CMHI) Grant. Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to approve the updates to Fiscal Policy #700 Board Budgeting.

When there is a revenue or expenditure line-item that has an adjustment equal to \$50,000 or more during any one quarter (using FY calendar), an additional amendment will be completed and forwarded to the Allen County Auditor's Office. Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to approve the updates to Fiscal Policy #703 Fiscal Policies and Procedures. "Then and Now" purchase orders. A Then and Now purchase order is used when an invoice is received a.)after a purchase order has been closed due to full amount of encumbrance being spent b.)a purchase order hadn't previously been issued to cover the service or c.)the purchase order had previously been closed due to a year end close, A "Then and Now" purchase order will be issued using the day prior to the date of the invoice that is being presented for payment.

Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Robert Warren made a motion to approve the updates to Fiscal Policy #707 Annual Board Audit. A Corrective Action Plan (CAP) will be prepared, if necessary, in response to the Schedule of Findings or item noted in the Management Letter written by the auditing firm. The CAP is to be completed and presented at the next scheduled Board of Directors meeting following the Audit firm presenting MHRSB the final audit results. Mary Early seconded the motion. Motion passed by roll call vote. (See attached)

Kim Everhart made a motion to approve the FY2025 March monthly board report as presented. Tracy Wright seconded the motion. Motion passed by roll call vote. (See attached)

Kim Everhart made a motion to accept the new fund #686 for Workforce Development. Amber Martin seconded the motion. Motion passed by roll call vote. (See attached)

Presentation: Katie Walker- school Navigation Services

Katie presented an overview of the School Navigation Services that the Board supports in the 3 counties.

New Business:

Core Benefit Plan: Updates will be made to the Core Benefit Plan in anticipation of financial changes. The board will determine the focus of the Plan in alignment with our Strategic Plan and bring to a future meeting for approval.

Reports

Bills for Payment: Bills for payment were recognized and signed off by the present board members for the period of March 18 – April 8, 2025.

775 Eliza Street building in Kenton will have a new roof added to the original existing portion of the building.

2025 Mental Health and Addiction Conference: The Board has 2 scholarships available for 2 Board members to attend in June 2025.

Workforce Development Scholarships: The Board will award 20 scholarships to our community behavioral health agencies for \$5000 each for recruitment and retention of behavioral health workers.

Legislative Report:

County Commissioners can opt out of funding Family Children First Council (FCFC) coordinators in their county.

The marijuana tax revenue will not be allotted to ADMHAS Boards, who are required to provide prevention, treatment and recovery services for marijuana addiction. The money will be directed to a not-for-profit organization who has not been named.

Incident/Investigation Reporting: WEIRS reporting will be done each month at the board meeting. UMADAOP was reported on January 27, 2025, for theft of medication. The investigation was found to be unsubstantiated. UMADAOP completed a corrective action for the delay in reporting the incident to the board. The board must be notified within 24 hours of the discovery of the incident.

CSU Expansion: The structure is up and on schedule. The project is set to be completed in September or October, 2025 and open to residents on January 1, 2026. The Board is requesting additional funding from the state for the project. After consultation with a firm the new and existing structures will need to meet safety and behavioral health regulations.

Vacant Board Positions: The board has 1 vacant position.

Upcoming Events

Peer Support Training- May 12-16, 2025

Mental Health Awareness Breakfast:

Allen County- May 14, 2025 at Howard Johnson's, Lima

Auglaize County- May 15, 2025 at Grand Plaza (Bronze Room), Wapakoneta

Hardin County- May 13, 2025 at The Inn at Ohio Northern University

EMDR training – July 7-9 and August 11-13

Next Meeting

Next board meeting will be held on May 21, 2025, at 9:00 a.m. at the Board office in person.

Adjourn

Amber Martin made a motion to adjourn at 10:38 a.m. with Kim Everhart seconding. Motion passed.

Board Minutes April 16, 2025

A handwritten signature in black ink, appearing to be 'J. A. A. 2', written over a horizontal line.

Board Member

A handwritten signature in blue ink that reads 'Tui She Terry', written over a horizontal line.

Reporting Secretary